



## DEPARTMENT OF COMMUNITY MEDICINE

SHAHEED HASAN KHAN MEWATI GOVT. MEDICAL COLLEGE

NALHAR, MEWAT (HARYANA)

Applications are invited for the post of Data Entry Operator purely on contract basis for a period of 89 days extendable up to September 2017 under the ICMR research project entitled "Community Sensitization for Indoor residual spraying (IRS): A Mewat Initiative" under Dr. Pawan Kumar Goel, Principal Investigator, Professor, Department of Community Medicine SHKM Government Medical College, Nalhar, Mewat as per ICMR salary norms.

The qualifications of the candidates should be (as per ICMR project requirement/Guidelines):

S.No.	Designation	Qualification
1	Data Entry Operator (1)	Essential: - 12 <sup>th</sup> pass in Science Stream with mathematics as a subject from recognized board, or DOEACC (A) level from a recognized institute and 2 years' experience in EDP work in Govt., Autonomous, PSU, or Recognized Institution or bachelor's degree in computer application /IT/ computer Science from a recognized Institution /University.  Desirable: -  Knowledge of Computer with special emphasis on data entry in excel sheet/ statistical software, Data processing and data management.

The candidates possessing the above qualification and experience can apply on plain paper to the undersigned on the given address or through e-mail [cmgmcmewat@gmail.com](mailto:cmgmcmewat@gmail.com)

The candidate along with the biodata with passport size photo and original certificate should report for walk in interview on 22.12.16 at 10 AM.....in the Department of Community Medicine , 3<sup>rd</sup> Floor room no. 331 SHKM Government Medical College, Nalhar, Mewat

  
Dr. Pawan Kumar Goel,  
Professor Community Medicine  
SHKM Govt. Medical College, Nalhar (Mewat)